

# EMPLOYMENT APPLICATION

Christ the King Lutheran Church of Delafield, Inc  
1600 N. Genesee Street  
Delafield, WI 53018

Christ the King Lutheran Church of Delafield, Inc (Christ the King) is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, sexual orientation, veteran status or any other status protected under local, state or federal laws.

|  |                   |                          |                 |
|--|-------------------|--------------------------|-----------------|
| <b>Position(s) Applied For:</b>  |                   | <b>Date:</b>             |                 |
| <b>Last Name</b>   | <b>First Name</b> | <b>Middle Name</b>       |                 |
| <b>Address</b>   | <b>City</b>       | <b>State</b>             | <b>Zip Code</b> |
| <b>Telephone Number</b>  |                   | <b>Cell Phone Number</b> |                 |
| <b>How Did You Hear About Us?</b><br>Newspaper Ad ___ Web Site ___ Other _____ |                   |                          |                 |

Are you legally eligible to work in the United States? Y    N

Are you 18 years of age or older? Y    N

Can you with or without reasonable accommodation perform the essential functions of this job? *(If you have any questions about the functions of the job, please ask the interviewer before answering.)* Y    N

Have you ever  applied to or  worked for Christ the King before? *(If yes, please give date/s.)* Y    N

Have you ever been convicted of a felony that is substantially related to the position for which you are applying? If yes, please explain and know that any pending charges or convictions will only be given consideration if the offenses are substantially related to the particular job. Y    N

What rate of pay or salary do you expect to receive if employed? \_\_\_\_\_ per \_\_\_\_\_

On what date would you be available to work? \_\_\_\_\_

**EMPLOYMENT HISTORY**

|                     |   |
|---------------------|---|
| <b>Company Name</b> | <b>Address</b>  |
| <b>Phone Number</b> | <b>Dates of Employment</b><br><b>From:</b> _____ <b>To:</b> _____ |
| <b>Position</b>     | <b>Supervisor</b>   |
| <b>Duties:</b>      | <b>Reason for Leaving:</b>  |

|                     |   |
|---------------------|---|
| <b>Company Name</b> | <b>Address</b>  |
| <b>Phone Number</b> | <b>Dates of Employment</b><br><b>From:</b> _____ <b>To:</b> _____ |
| <b>Position</b>     | <b>Supervisor</b>   |
| <b>Duties:</b>      | <b>Reason for Leaving:</b>  |

|                     |   |
|---------------------|---|
| <b>Company Name</b> | <b>Address</b>  |
| <b>Phone Number</b> | <b>Dates of Employment</b><br><b>From:</b> _____ <b>To:</b> _____ |
| <b>Position</b>     | <b>Supervisor</b>   |
| <b>Duties:</b>      | <b>Reason for Leaving:</b>  |

## EDUCATION

|                        | Name/Location<br>of School | Course of Study<br>or Major | Degree |
|------------------------|----------------------------|-----------------------------|--------|
| <b>High<br/>School</b> |                            |                             |        |
| <b>College</b>         |                            |                             |        |
| <b>Graduate</b>        |                            |                             |        |
| <b>Vocational</b>      |                            |                             |        |

## REFERENCES

| Name | Telephone | Years<br>Known | Occupation |
|------|-----------|----------------|------------|
|      |           |                |            |
|      |           |                |            |
|      |           |                |            |

**APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION**

**\*PLEASE READ CAREFULLY BEFORE SIGNING\***

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Christ the King Lutheran Church of Delafield that such employment with Christ the King Lutheran Church of Delafield is at will, for no specified duration and may be terminated by either Christ the King Lutheran Church of Delafield or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, and statements of Christ the King Lutheran Church of Delafield or its representatives used during the employment process is deemed a contract of employment, real or implied. I understand that no representative of Christ the King Lutheran Church of Delafield except the Personnel Chairperson as authorized by the Council President has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements.

In consideration for employment with Christ the King Lutheran Church of Delafield, if employed, I agree to conform to the rules, regulations, policies and procedures of Christ the King Lutheran Church of Delafield at all times and understand that such obedience is a condition of employment.

I hereby authorize any and all schools, former employers, references, courts, credit reporting agencies and any others who have information about me to provide such information to Christ the King Lutheran Church of Delafield and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that this application is considered current for three months. If I wish to be considered for employment after this period I must fill out and submit a new application.

**BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.**

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date