

CHRIST THE KING LUTHERAN CHURCH
Council Meeting Minutes
October 13, 2015

Membership Roll:

Present: Toni Palmer, Linda Hamilton, LeeAnn Quinlan, Rick Kunstmann, Kirk Carlson, Jon Kilmer, Pastor Jordan, Robin Weiss, Jeff Roth, and Norb Steinbach

Rick called the meeting to order in bells room at 6:33 p.m.

Devotions: Norb

Acceptance of Meeting Agenda: Linda moved and Jon seconded to accept the agenda. Motion carried.

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Acceptance of last month's council meeting minutes. Norb moved and Toni seconded to accept the minutes. Motion carried.

MONTHLY REPORTS

Pastor's Report: Pastor Lindsay Jordan
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Pastor's Report
Executive Committee
October 12, 2015

September Highlights
Premarital, x3
Met a colleague for lunch
Funeral visitation
Wedding rehearsal
Weddings x2: Emily Krzykowski and Alex Batts;
Steve Kelly and Jennifer Cook
Synod Fall theological conference (required), 3 days
Churchwide Headquarters, Synod Council Meeting, Chicago
Funeral: Elaine James
Shorehaven Worship with Holy Communion
Visitation of Members living at Shorehaven
Adult Forum, x2
Volunteer meeting
Stewardship Committee
Stewardship leader meetings, x2
Baptismal Meeting: Sanger
Christine Meetings: Multiple
Jill Meetings: Multiple
Art Meetings
Kathie Meetings
Filled in as secretary – one week while Jill was out because of her dad's death.

Rick Meeting, x2 ?
Staff Meeting, x2
Pastors' Text Study, x2
Home Visit
Hospital Visit, x2
Executive Committee
Octoberfest meeting
Worship Services, x6
Meeting for Worship Tables, x2
Church Council Meeting
In-office pastoral care
Meeting with colleagues re: stewardship, x3
Leadership consultations, x5
Discipleship Training, 4x
Partners in Mission Meeting
Hospice visit, x2
Rally Sunday
AGC interaction with parents on playground, x2
AGC Classroom Visit, x4
AGC Orientation Meeting with Parents
AGC Interactions with teachers, x6
Long Range Planning Committee
Robin Weiss, re: membership
Robin and Toni, re: Membership
Fr. Pryor, Nashotah House
Family Meeting, re: DT

Articulating Priorities

I sat at a two-day ministry review of an inner-city congregation that almost closed twenty years ago. Today, it is a thriving and growing community of faith that is teeming with young people. I was at All Peoples Church as a member of the synod Evangelism Committee. I listened and learned from a congregation that is doing ministry very well.

Going into the weekend, I was curious to see how often they referred to their core values because I have been thinking about ours and know that core values have the power to help a congregation articulate priorities and propel them into the future. APC has a strong set of core values that I had read ahead of time. I entered into our conversation wondering how often I would hear them spoken.

Within a few minutes of the review, the core values were referred to. First, it was the pastor, then it was a volunteer. Later in the meeting, a member of the congregation, who had recently become their sexton, rattled all six of them off while referring to his work. APC is a congregation that clearly knows its priorities. Their core values drive them forward in ministry. Number one on that list is: "Kids come first."

Funeral Planning, x2
Premarital, x3
Met a colleague for lunch
Funeral visitation

Wedding rehearsal
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I'm curious how many of us, as leaders, know our stated core values. Do you know them? Can you recite them? I don't. I've read them and know that they are written as an acronym of "Christ." I know that I like the sentiments of them. However, we don't refer to them, so they aren't driving us forward. Does this mean that we haven't spent enough time learning them? Might it be that they are not memorable enough? Or, could it be that they've served their purpose and it's time to revisit them? I've actually been thinking about this for a couple of months. I've been at CTK for a year and nine months. I've learned what we're passionate about and where we need to grow. My time at APC sharpened my thinking and helped me give words to some priorities I think we need to be thinking about.

I know the power identity has. What if we were so keyed into our Christian congregational identity that all of us could rattle off the same set of six or seven focusing statements? What if they were written in such a way that they would guide us in decision making?

Here are some examples of identity-phrases that I think could be important for us to consider. I don't write them as prescription of what must be, but as a way to get us to think further about our identity. I think these could be important phrases that give us direction.

1. We are a worshipping community
2. We are a praying congregation.
3. We make disciples.
4. We are generous.
5. We welcome all people.
6. We practice partnership.
7. We reach out.

Here's how I think of each of them in relation to our ministry and as a continuation of (maybe a

sharpening of) our articulated core values.

1. We are a worshipping community
 - a. This is the first priority of a Christian. The church is an assembly of believers in which the gospel is rightly proclaimed and the sacraments are rightly administered.
 - b. Continuity with CTK's Current CV: Celebrating our connection to Christ and each other
2. We are a praying congregation.
 - a. Critical for us to learn: We tend a ministry that is not our own. It is God's. Therefore, we must be in conversation with the "owner" so that we are going in directions consistent with God's vision and mission in the world.
3. We make disciples.
 - a. Continuity with CTK's Current CV: Supporting the growth of the individual, the congregation, the community and these relationships.
4. We are generous.
 - a. Continuity with CTK's Current CV: Investing ourselves, our energy, and our resources
5. We welcome all people.
 - a. Continuity with CTK's Current CV: Recognizing the infinite worth of each person
- 6.. We practice partnership.
 - a. This is intended in two ways.

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- i. It is a statement about the importance of how we practice leadership in this congregation. That we do not elevate individuals into roles of power. Rather, we cooperatively lead with each other.
- ii. That much of our ministry relies on the strength of partnership: Family Promise, Food Pantry, Serenity Inn, Family Promise, AGC, ELCA Malaria Campaign, Disaster Relief, Outreach for Hope, etc...

7. We reach out.

- a. This is intended in two ways.
 - i. That we reach into the neighborhood in an evangelical way: We invite people
 - ii. That we do work beyond our walls to bring the life of Christ to places where sin, death, and the powers of evil bring destruction and pain into our world.
- b. Continuity with CTK's Current CV: Transforming through action, effort and commitment.
- c. Continuity with CTK's Current CV: Harmony through the differences we make and the smiles we create

How might we foster conversation on the importance of core-values? Is there a way we can renew our vision of what God is calling us to be about? I've been writing and thinking about these for a while.

Oktoberfest: A Success!

I think almost every participant will agree that Oktoberfest was a great success. Many have commented on how nice it was. We had solid participation, even though it was a bit chilly. The temperature didn't get out of the 50s, yet we had more than a hundred people in worship. The numbers swelled as food came out and the band began playing. It was so nice to see members of our congregation dancing together and enjoying the music and fellowship.

Thanks need to be extended to Toni for all the leadership she showed in making the event a success. She worked extensively with Christine to arrange food. She lined up many volunteers to be involved. She arranged for the bounce house, as well. Kirk Carlson, as always, led efforts to set up and take down tents and awnings, with the help of Gerry Dolphin, Tom Seegert, and a friend they recruited.

Financially, initial indicators are that we brought in about \$1,000 and it is estimated that expenditures were about \$1,300. We had hoped to do better than break even. Overall, I feel that \$300 spent on a great social event that can serve as a springboard for a larger event next year is a good investment. It served our congregation very well. It fostered community and brought a lot of smiles to the faces of our members.

If this is to become an annual event that serves the community around us, now is the time to put together a steering committee. It was a challenge to book a band and when I was doing so in August, I struggled to find a group. Most groups I spoke to in August were already booking well into 2016. So, to book for next year, we need to get a group of leaders together to guide this – should we want to do this again... An aside: Zion Lutheran in Ashippun makes \$6,500 - \$10,000 per year on their festival, per their pastor.

Stewardship Emphasis Update

Octoberfest kicked off our stewardship theme (re)forming faith. It ties together themes of the reformation to the all-important ministry of the church, that of forming faith. The first week we focused on the church's role of faith formation: proclaiming the gospel through our ministries. Next week we will

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focus on how faith is formed through our ministry partners. In particular, how it is done through Lutherdale Bible camp. Jeff Bluhm will be with us.

Week three, October 18, will focus on faith formation in the home. It will provide us with tools to engage the faith with others. Between services, Adult forum and Sunday School will come together and learn together.

Our biggest day of the month comes on October 25, Stewardship Sunday. On that day we will welcome Pastor Steve Jerbi in worship. Our stewardship meal will feature former Packer Don Beebe.

There will be a commitment card and it is our goal to see a high percentage of these returned. We are asking people to grow in giving. These challenges come first to you, as leaders in the congregation. We know that you value the ministries that you lead and hope you, too, will invest in God's work through CTK. I, as a leader, direct my offerings to God's work through the ELCA World Hunger Fund, Luther Seminary, the ELCA World Hunger Fund, ELCA (Scholarship) Fund for Leaders, and Christ the King.

Talk about these events with the congregation. In your role, interpret our ministries and encourage people to participate. And of course, as leaders, please be sure you are actively involved and supporting these and all congregational initiatives.

Adult Forum Update

The long anticipated adult forum I've been leading is proving to be a successful ministry of our

congregation. I've been impressed by the number of people who are attending and engaging in meaningful conversation. This week, Roland Broberg issued me a challenge. He noted that on the day Christine spoke, we had fifty people present. He noted that it clearly shows a hunger for good events. Then he said, I only had forty the week before and challenged me to better than her! Of course, his tongue was squarely placed in his cheek and he was expressing gratitude. I, however, accept the challenge and pass it onto you as leaders: challenge people to be active in adult forum and to learn about ministry and faith. We have a variety of topics and speakers scheduled. Sundays, 9:30 – 10:30 in the Great Hall.

Study Trip to Germany

As I mentioned in my October 4 sermon, Kim and I are readying for our study trip to Germany. I have made my way through two books on the reformation and am now working on Bonhoeffer history. The focus of this trip is the Lutheran Reformation, but I want to be sure I know important landmarks related to Bonhoeffer so that if there is something to see, I'll be ready for it. I will be out of the office on this continuing education trip October 26 – November 5 or 6... I'm thankful for the continuing education funding that the congregation provides. I am using this trip to prepare for a congregational trip to Luther-land in 2017.

Keeping Prayer Central

In the midst of busy agendas, scripture and prayer is often being overlooked and forgotten. Every meeting we have should include scripture and prayer at the beginning. It reminds us that God is our leader, and opens our hearts to the leading of the Holy Spirit Remember, we are servants of God, called to do God's ministry. If we go about business and ignore God's leadership, we develop a skewed understanding of the church, thinking our wisdom and action to be more important than time with God.

So, please be sure that every gathering, every meeting, starts with the Bible and time to call on God in prayer, praise and thanksgiving. Do not designate one person as the official pray-er, instead, pray

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together, encourage each other to open their mouths and to lead in this important area. Using the centering Word and inviting each other to reflect on it would be a great and easy way to bring scripture into the mix of the gathering. At the end of each gathering, please use the Jesus Prayer.

Companion Synod Program

With this paragraph, I continue to plant a seed to see what might grow over time. Our church is not active in the companion synod program of the Greater Milwaukee Synod. Churches of our synod are regularly paired with a partner congregation across seas: either in Tanzania or El Salvador. I believe we can benefit by a global awareness and connection. The companion synod program pairs congregations in our synod with congregations in our companion synods. Most congregations of the synod are paired with one or two other congregations. They have traveled to and embarked on ministry with companion synod congregations.

Reformation Lutheran Church Blessing Sunday

It is the tradition of Reformation Lutheran to hold a blessing Sunday, often. As you know, I'm committed to helping us grow our relationship with the good folks of Reformation and have been dedicating time and effort toward this important ministry we are engaged in. Sunday, October 11, is Reformations 2015 Blessing Sunday. They are inviting people to worship with them at 10:00 and to

celebrate our partnership. They are located at 3910 West Lisbon Avenue. I encourage leaders to consider going to worship with them on that day. If you aren't able to be there on that day, please go another time. Get to know these folks and help our relationship grow. I put copies of the invitation on the back table in the sanctuary and included directions on them for their worship site.

Baptisms and Weddings

This summer I presided at many weddings and baptisms. These are special times in the life of the family. In October, we have two baptisms scheduled. November 8, two more will be celebrated.

Open enrollment Now Underway

Now is the time that every congregation needs to declare its healthcare coverage for the coming year. By the deadline (I think it is the end of this month, but I don't have access to that information) Norb needs to log into Portico's website to make necessary selections for both me and Christine. Then, in November, I (and Christine, also) will make our election of coverages.

This year, there is a 7% increase in premiums for those on the Gold Plus plan, which 99% of the churches in the GMS (per GMS Vice-president) are on and 90% of churches (per Portico) in the ELCA are on.

Enrolled members are also seeing a higher out of pocket cost.

Budget Process

We are at that time of the year when congregations typically work on budgets. Last year, we seemed to be behind the process and I felt a bit in the dark about what was happening. I need to be more involved in this, as a budget is intended to support and reflect ministry and mission. As we prepare the budget, please keep me in the loop by making sure I'm at the table and an active part of budget discussions.

Mutual Ministry Committee

I am glad to report that Toni and I have been working on raising up a mutual ministry committee to walk with me in my ministry. This committee is an important part of many healthy congregations. It doesn't serve as a decision making body, but a discernment and advisory group that helps a pastor and congregation think more deeply about the ministry it does in common. Mutual ministry committees

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focus on providing pastors with important feedback loops, supportive care and attention for him/her and his/her family, and so much more. It is not unusual for mutual ministry committees to make recommendations for ministry to the pastor, other committees, leaders, church council, and more.

Looking ahead:

- ☑ Holy Communion class: October 11 and 18: First Communion on October 25
- ☑ Stewardship Sunday: October 25
- ☑ November 1: All Saints Sunday: Pastor Goodrich presides, Christine preaches
- ☑ November 8: Veterans Sunday
- ☑ November 15: Pulpit swap with Reformation Lutheran
- ☑ November 22: Bishop Barrow is with us – Christ the King Sunday
- ☑ November 29: Advent Begins – Cross-Generational Event between services
- ☑ December 13: Sunday School Christmas Program – Second Service
- ☑ December 13: Choir and Royal Bells Christmas Concert, 6:30 p.m.

- ☒ December 24: Christmas Eve Services: 4:00, 7:00 and 10:00 p.m.
- ☒ December 27: One Service only: 9:00 a.m.
- ☒ January 24: Annual Meeting, following the second service.

PJ Sings with the Jubilate Chorale

- ☒ Next concert: Sunday, October 25, 4:30 p.m. at Holy Hill, with Hesternus and Nordic Brass
- ☒ Concert: Saturday, December 5, 7:30 p.m. at St. Jerome Catholic Church, Oconomowoc
- ☒ Concert: Sunday, December 6, 4:30 p.m. at St. John's Lutheran Church, Brookville

My schedule coming up:

- ☒ PJ doing continuing education: October 27-November 6 – going to Germany

Council Action for October Meeting:

- ☒ To approve initial members of the Mutual Ministry Committee: Sue Ettmayer, and Neil and Bonnie Voskuil.

☒ I removed my final week of scheduled vacation (mid-October) from the calendar because of the stewardship emphasis. I request flexibility: to be granted flexibility to roll over any unused vacation into 2016.

- ☒ Scheduling of December Election Meeting: I suggest that we do it, Sunday, December 6, 2015.

President's Report: Rick Kunstmann

Executive Committee / Council Report for October, 2015

President's Report

Submitted by Rick Kunstmann – October 11, 2015

Chaired the Executive Committee, Council and Long Range Planning meetings

Met with Pastor Jordan for our weekly meetings

Attended the wake for Jill's father

Attended a Stewardship Committee meeting. Jon, Mike, Bob, John and Meredy are doing an outstanding job. They are very committed to creating a long lasting stewardship program. The upcoming Stewardship Sunday event should prove to be a tremendous success.

Started the initial planning for the 4th annual Thanksgiving Gathering. So far, St. John's Northwestern Military Academy and St. Joan of Arc Catholic Church are on board with us. From a financial viewpoint, as it stands now, we may be starting from scratch in respect to raising funds since our carryover funds from previous years has been used for covering monthly expenses. But our congregation always truly supports this event. Our ultimate goal is not to use any regular CTK funds to cover expenses.

The Long Range Planning Committee has been working on revised plans for the parking lot renovation. Dick Rutledge, Mark Ellena and Jack Zimmer (architect) spent most of the summer researching our needs, working with the City planners and designing the new layout. The end result is outstanding. They gave us a video presentation that allowed us to literally drive through the new

parking lot on the screen. This presentation will soon be shown to the congregation.

Our Rally day was fun and enlightening. Christine Shander and Toni Palmer pulled it all together with great success. The outdoor service was inspirational.

Our gratitude goes out once again to Jeri Bonadurer for bringing the Blood Drive to CTK. It's my understanding that we had approximately 40 donors. I was one of them.

Helped with the Outreach for Hope Bike Drive rest stop. We had about 70 people stop for refreshments, conversation and comradery. Mike Groh and Meredy Hase did all of the planning related to CTK's assistance. Working with the kitchen crew was fun.

Council has been working on items related to the Council Feedback Forum. There will be another forum soon and it will likely be topic specific. The format may also change to an open mic concept. The date will be announced after the October Council meeting.

Kudos to LeeAnn Quinlan. She volunteered and I believe single handily, repainted all the stripes on the parking lot. GREAT job LeeAnn.

Unfortunately I was out of town and missed Oktoberfest. I have heard from numerous people that it was an outstanding event – great food, drinks and up papa music. Thanks to all of you who helped make it a special CTK gathering, with special gratitude to Toni Palmer, Christine Shander and Kirk

On Sunday, October 11th, I attended Reformation Lutheran Church's "Blessing Sunday" I went with Barb Hamann, Sylvia Kruetzmann, Pam Kroening, Ellen Dowd and Shelly Fuller. It was a very inspirational service. Besides us, there were members from 4 other partner churches and a couple visiting from Norway. The gentleman used to be a pastor at another inner city church and his wife worked at Reformation. CTK could learn much from them. With Reformation's congregation in attendance, close to one half of them were youths and children, ranging in age from teens to babies. And, they ALL stayed in church for the entire service. The choir sang, 3 youths danced and a family sang (mom and 4 kids). In addition to singing together, they all had solo parts too. We weren't just greeted at the door with hellos or handshakes, we were hugged by everyone. Their peace offering is at the end of the service, and once again, we were hugged by everyone who passed by us. Even a girl (about 6 years old) came up to me, shook my hand, introduced herself to me by name and wish

me a nice day. I presented Pastor Marilyn with a \$500 check to help with the restoration of their new church facility. The funds came from CTK's M to M mission fund. I want to get a small group together to go to their church, maybe once a month. It's a real eye-opener.

I want to personally thank Council, the Executive Committee and especially Toni Palmer for stepping in and covering for me the past several months while our family is going through a very trying time. I'm doing my best to fulfill my responsibilities as President of CTK while dealing with matters on the home front.

Treasurer's Report: Norb Steinbach

CHRIST THE KING INCOME & EXPENSES 2015						
		SEPTEMBER	YTD 2015	ANNUAL BUDGET	COMPARED LAST YEAR	Difference YTD 2014 vs 2015
INCOME						
	REGULAR CONTRIBUTIONS	30,103	259,056		261,907	(2,851)
	MISSION CONTRIBUTIONS	438	8,450		7,614	836
	DESIGNATED CTK	2,410	25,656		17,377	8,279
	YOUTH INCOME	4,324	23,561		5,773	17,788
	OTHER INCOME	3,824	18,454		12,337	6,117
	TOTAL INCOME	41,099	335,177		305,008	30,169
EXPENSES						
	MISSION SUPPORT	100	13,115	34,150	27,051	-13,936
	CAPITAL PROJECTS	425	2,238	9,400	12,841	-10,603
	EDUCATION	1,811	10,609	14,625	12,637	-2,028
	FELLOWSHIP	180	3,154	7,500	5,696	-2,542
	INSURANCE	3,177	9,140	13,500	9,020	120
	MAINTENANCE	1,386	19,192	33,250	25,078	-5,886
	MEMBER MINISTRIES	658	7,662	8,550	3,912	3,750
	MISCELLANEOUS	85	6,366	1,715	3,385	2,981
	MORTGAGE PAYMENTS	4,068	53,428	75,800	61,836	-8,408
	OFFICE	784	10,368	14,700	11,537	-1,169
	SALARIES	9,314	83,166	149,133	55,847	27,319
	SALARY PASTOR	7,401	66,469	88,808	59,724	6,745
	PASTOR BENEFITS	2,289	23,068	43,167	30,215	-7,147
	STEWARDSHIP	301	1,634	2,500	956	678
	UTILITIES	4,166	27,142	44,100	33,651	-6,509
	WOMENS MINISTRIES	0	3,448	0	1,052	2,396
	WORSHIP	565	7,934	13,425	15,131	-7,197
	YOUTH & FAMILY	0	26,908	6,000	11,382	15,526
	TOTAL EXPENSES	36,710	375,041	560,323	380,951	
	NET INCOME VS EXPENSES	4,389	(39,864)		(75,943)	
	Maintenance to Mission Income	509	9,929		45,813	(35,884)
	Maintenance to Mission Expenses	3,000	16,869		64,353	(47,484)
NOTES:						
	----- We again averted going into our Line of Credit for the time being thanks to the \$4,145 from Our Saviors LC as reimbursement for their share of youth trip expenses to Detroit. Donations of \$1,000 from the Borck estate, and \$1,050 to help cover speaker expenses on Consecration Sunday were also very helpful.					
	----- YTD Total Income figures are a bit deceiving because the \$335,177 includes \$13,850 transferred from our Vanguard account. When added to the \$6,471 total from Our Saviors (trip reimbursements), total income generated from CTK giving is only \$309,141, or \$26,036 less than last year.					
	----- <u>The good news is that we were current on all operating bills at month-end. Of continuing concern is that we are falling further and further behind on our Mission Support (almost \$14,000 behind last year). We have collected \$3,354 for Malaria, but those funds are part of our Restricted Funds and not paid.</u>					
	----- After paying Zimmer Design \$3,000 for revisions to front entrance and parking, our Maintenance to Mission balance is down to \$5,050. Our total Restricted Balances are \$37,878, most of which is not available simply because our Checking Account balance was \$7,429 on September 30.					
	Norb Steinbach Treasurer					

Vice President's Report: Toni Palmer

Executive Committee / Council Report for September 2015

Submitted by Toni Palmer, Vice President, on October 12, 2015

1. I attended the September Executive and Council meetings.
2. My family and I rode in the Outreach for Hope bike ride. It was a beautiful day to ride for a wonderful cause.
3. I worked on implementing a Mutual Ministry Team. I met with Pastor Jordan and Sue Ettmayer regarding the team.
4. I attended LRP meetings. Dick Rutledge gave a wonderful presentation on the plans for the parking lot.
5. I helped organize and attended Rally Sunday. I coordinated God's Work, Our Hands projects with Interfaith, Wildlife in Need and All God's Children. The children made crafts to be included in Interfaith Christmas baskets. The older kids made wooden animal "nests" for Wildlife in Need. A big thanks to Paul Sternemann for spearheading this project. We were able to donate 5 "nests" to Wildlife in Need. Others helped with landscaping on the playground.
6. I met with the Nominating Committee and Pastor Jordan. The committee consists of me, Sue Ettmayer and Samantha Sternemann. I had numerous meetings and phone calls with members regarding council positions.
7. I helped organize Oktoberfest. Oktoberfest was a big success. A lot of people contributed to its success. The kids enjoyed the bounce house/slide, and all enjoyed the food and Polka Band. Thanks to Pastor Jordan for the idea and to Christine for all of her help. Thanks to Kirk Carlson for all of his help with the tents and bounce house.
8. I met with Pastor Jordan and Robin regarding goals for the Membership Committee.
9. I volunteered at the AGC ice cream social. Christine set up a photo booth and had CTK information available to the families. The event included a magician and was very well attended.
10. I had numerous meetings/phone conversations with Rick regarding various issues.

COUNCIL COMMITTEE REPORTS

Personnel Committee: Linda Hamilton

No written report submitted at time of meeting. Linda's computer is currently down. Following report added after council met.

Personnel Committee – October 5, 2015

Present – Cheryl Steinbach, Dick Reul, Bev Waltz, Sue Ettmayer, Linda Hamilton

Discussed evaluations for Juanita, Kathie and Art. We need to receive signed evaluations by these employees from Pastor Jordan.

Evaluations by Pastor for Jill and Christine need to be completed.

Evaluation for Pastor Jordan needs to be completed.

Discussion of who is responsible for substitutes when employees are absent (Pastor, Jill, etc.)—Worship/Personnel?

Who reports to who?

Constitution is not being followed. Should be reviewed.

Cleaning of windows – there are some that cannot be done by the custodian (too high)

Cleaning of outside of building – custodian not to be expected to do that. Kathy G. did do it previously (sweeping cobwebs, etc.)

Submitted by Linda Hamilton

Building & Grounds Committee: Kirk Carlson

Property and Grounds report October 2015

Just Service, did their annual inspection and tune up of the HVAC system. They have uncovered some equipment that is in need of repair. Attached is their quote to repair what was found. At present, we are exploring volunteer help to get some or all of these projects completed. They also reported that the water circulating system is a little low on propylene glycol. This means that we do not have enough freeze protection for Wisconsin winters. We can add this to the system ourselves.

Respectfully submitted,

Kirk Carlson
Property & Grounds

Worship and Music Committee: Jeff Roth

No written report.

Committee met the night before. Discussed service times and Saturday night services. Make a vestry in Pastor Deane's old office space. Thanks to Carmen and Mike. New volunteers added. Communion at rail set to start 1st Sunday of November. Nashotah House workshop is in June. Roland paid for previous organ tuning. Organ needs tuning again. Comment about council making unilateral decisions regarding outside music, etc.

Youth Report: Samantha Sternemann & Kristy Chesny

No written report.

Fellowship Report :

No written report.

Audit & Budget: Len Caccese

No written report.

Education: Ruth Beiler & Joanna Ravaris

Education committee Meeting

10/7/15

In Attendance: Joanna Ravaris, Ruth Beiler, Christine Shander, Mary Hollister

Sunday School -

There are currently 49 children enrolled in the Sunday school program. We have added 3 new volunteers to help out and now should have enough coverage for the classes. The 3 year old class has been combined with the 5 year olds.

New Program -

Christine spoke to us regarding a new program she would like to start called Godly Play. Godly Play is a twenty minute interactive Bible story time for children (ages 3-10), which we would like to place during the sermon time in the second service. Students would begin the service with their family and be given the option to attend Godly Play after the Children's Word. Christine is preparing a proposal, which would look for space in the library. Students would return to the sanctuary in time for prayers and communion with their family.

Godly Play utilizes a unique approach to religious education; it invites children to wonder about themselves, God, and the world in a way that is playful and meaningful to them. The method of the curriculum respects the innate spirituality of children and encourages them to use their curiosity and imagination to experience the mystery and joy of God. Godly Play would not replace Sunday school, but would supplement it. It is a curriculum of spiritual practice exploring the mystery of God's presence in our lives. It would be for children ages 3-10 and would be approximately 15 minutes during the church service (2nd service) time. She would be looking for volunteers to help out with this program.

Discipleship Training –

The class meets Wednesday nights from 6-8:00 pm. This year the family who brings the dinner is asked to stay and mentor with the students for the session.

The students will be working on a Guiding Word project again this year.

Right now the class is going through The Old Testament.

Adult Education -

This fall we have Adult Sunday morning Forum (led by Pastor), Thursday morning

Prophet Bible Study (led by Pastor Goodrich), and in October a Tuesday evening study on the Legacy of the Reformation (led by Christine).

Membership Ministry: Robin Weiss & John Ravaris

September 2015

The committee did not meet in September.

• September 15, 2015

I met with Pastor Jordan to discuss details of Membership Exploration Sunday, October 11th

• September 16, 2015

I met with Pastor Jordan and Toni Palmer to discuss concerns raised during the Council Feedback Forum regarding membership retention and plans to welcome new members/guests.

• September 25, 2015

I met with John Ravaris to discuss plans/agenda for next committee meeting scheduled for October 20th.

Submitted by,

Robin Weiss
Committee Co-Chair
October 6, 2015

Stewardship Committee: Jon Kilmer

October 12, 2015

STEWARDSHIP REPORT FOR 10/13/2015

The Stewardship Committee has had three meetings since the last report, and will meet twice again during October. All meetings have centered on the Stewardship program for the month of October with regards to the following items:

- ☑ Worship Service planning for 10/25
- ☑ Don Beebe speaker communications and planning
- ☑ Stewardship Brunch
- ☑ CTK communications and advertising for the event via:
 - ☑ Stewardship Commitment planning and execution
 - o Preacher
 - o Beebe's contact & initial fee payment
 - o Great Hall set-up
 - o Sound system, stage and backdrop planning
 - o Food planning
 - o All Saints helper coordination
 - o Funding

- o CTK Advocate
- o Sunday bulletins
- o Sunday pulpit announcements
- o CTK Website
- o Social media
- o News Paper release
- o Flyers
- o Letters to congregation membership (two)
- o CTK roadside signage
- o Preliminary letter to membership
- o Giving information at Sunday Worship services (10/11 & 10/18)
- o Second letter mailing with commitment card (10/14)

The Stewardship Committee will follow up on Stewardship Sunday 10/25 by thanking member's commitments and by contacting non-committed membership.

Stewardship will also be rolling out a new Time and Talent survey to update CTK records for the purpose of identifying future volunteers.

Motion for Acceptance of the Council Committee Reports by Kirk and seconded by Norb. Motion carried.

Old Business:

Council Feedback Forum comments

Our Council reviewed more of the comments and concerns resulting from the Council Feedback Forum that was held on August 29th. This month we addressed Outreach, Membership, Church Appearance, Events and Sunday school.

All comments related to Outreach were basically words of praise.

Robin Weiss, our membership chairperson, presented their plans. They intend to create a welcome / information center that will be located near the entrance of the church. A greeting program is in the works to identify, welcome and interact with visitors and prospective new members.

The interior and exterior appearance of our church was another topic of discussion. Most members are very pleased with the changes made to the interior of the church. However, they felt that the exterior lacks appeal. Their concerns were the poor condition of the parking lot and overall unattractive look of the church itself. For the last 5 months, our Long Range Planning Committee has been working on the parking lot matter and changes related to a new look of the church exterior entrance.

Event planning comments were varied. It is obvious that we have deal with some of these concerns. We have recently held some well planned events with great attendance and volunteer support. Those events include the Outreach for Hope Bike ride, Rally Day Sunday, the blood drive and Oktoberfest.

The comments from the Forum related to Sunday school were basically the inconsistency of the changing schedules. Parents commented on the fact that all too often, Sunday school was canceled due to other events and sometimes with only last minute notice. This year, Christine is holding firm on the schedule.

New Business:

Membership update

Robin and committee has discussed about a Welcome area being created in the church. If there is a possibility of a member thinking of leaving, please let Robin or Pastor know.

2016 Budget preparations

Prior to the December budget meeting, each committee will prepare their report (form distributed) and bring it to a preliminary meeting with Rick, Toni, and Norb first. Each committee head will sign up for a time to meet with them for a particular time slot on November 11th.

Summer Stage – Bluegrass /Gospel event

Rick started a discussion over if and when to host a Summer Stage event at our church either in December or April. Possible dates/conflicts discussed. No date agreed upon--future discussion needed.

It was agreed that the church health benefits for current staff members will remain with Gold Portico Health for next year.

Linda stated that she will call Tom Massnick about the possibility of talking to the congregation about Thrivent.

Motion for Adjournment:

Jeff moved and Kirk seconded. The meeting was adjourned at 9:00 pm.

The Council closed with the Jesus Prayer.

Respectfully Submitted,

LeeAnn Quinlan
Council Secretary

Next Meeting: November 10, 2015

Refreshments and Devotions: Rick